



Think about reducing payroll admin and focussing on your core expertise

Payroll - Bureau & Managed Services

Have you been thinking of outsourcing your payroll function but concerned about losing a level of control?

Do you currently process your payroll using an on-premise application, but are concerned about the business continuity or disaster recovery plan relating to this?

Advanced offers a variety of payroll services, ranging from standard payroll processing to fully managed services, so you can choose the solution which best complements your operations and payroll strategy.

Payroll Bureau Solution

Advanced's Bureau solution is ideal for organisations requiring the control and functionality of an in-house payroll system without the associated risks and expenses. The service works by providing remote access to OpenPeople, an easy to use, feature rich payroll solution.

Payroll Managed Service

Advanced's Managed Service is ideal for organisations requiring a fully tailored payroll solution. The service includes full payroll processing including the distribution of payslips, submission of BACS payments and RTI submissions to the HMRC.

Access to HMRC recognised software for data entry, payroll changes and live calculations	●	●
Provision of standard checking report pack	●	●
Provision of ePayslips, P45's and eP60's	●	●
Act as BACS Bureau for payroll submissions	●	●
HMRC RTI Submissions	●	●
Reporting and enquiry access	●	●
P11d collation & production	●	●

● Excluded ● Optional ● Included

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Why Outsource?

Outsourcing part or all of your payroll process can offer a multitude of benefits:

- > **Costs** - outsourcing can save both time and money, especially when you consider all associated costs; software, support & maintenance, IT resource, disaster recovery, training, processing resource, cover for sickness/holiday, keeping up to date with legislation and potentially fines.
- > **Productivity** - by removing the time sensitive burden, employees can focus on more productive activities.
- > **Reliability & Accuracy** - is there adequate cover for sickness, absence and attrition? Does output quality vary depending on workloads? Outsourcing removes these issues and ensures Payroll is always processed accurately and on time.
- > **Technology** - access cutting edge technology that larger businesses have to invest thousands of pounds to implement and maintain.
- > **Security** - take advantage of enhanced levels of personnel vetting, security and resilience at no extra cost. All data is stored in our ISO 27001 accredited environments, meaning you can be confident in the data integrity and security plans in place

Employee Payslip

NAME	Period	Period Ending	Tax Code & Basis	Nat Ins No. & Code	No.	
D Avery	04	31 Jul 14	61L	AB874258D D	70	
ITEM	UNITS	RATE	VALUE	DEDUCTIONS	TOTALS	
Care Offt			-210.00	Tax	503.46	
Salary			3353.33	National Ins	259.73	
First Aid			14.00	Scottish Hlth	85.57	
				S.A.P.R. P	12.00	
				P Health	74.00	
				Reliable Trb	12865.23	
				Taxable Trb	12265.45	
				Tax Paid Trb	2034.00	
				Tot E/R IB	1044.88	
				Tot E/R NB	1610.43	
				Pension	342.08	
Bank Sort	Account No.	Amount	EMPLOYER CONTRIB/HEMS	TOTAL GROSS PAY		
206040	00203043	2302.43	National Empl	231.34	3137.33	
					TOTAL TAXABLE PAY	3051.76
					TOTAL DEDUCTIONS	934.79
Payslip Date: 31 Jul 14					NET PAY	2062.43

Note R - Refund

Why Advanced?

Features include:

- > 98% client retention rate
- > Approximately £3.6b processed through our HR & Payroll solutions
- > Our solutions produce over 3 million payslips every year
- > We employ CIPP trained and qualified professionals
- > We service clients with headcounts from 50 to 20,000
- > 2nd largest UK-based software and IT services provider to the UK market
- > UK based processing and data centres

More information

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Advanced Computer Software Group Limited is a company registered in England and Wales under company number 05965280, whose registered office is Ditton Park, Riding Court Road, Datchet, SL3 9LL. A full list of its trading subsidiaries is available at www.onadvanced.com/legal-privacy.