



## Carpe Diem delivers measurable value

### Verify the contribution of your in-house legal team

#### Advanced time capture

The trend for in-house legal departments becoming more central to the routine operations of a business is growing. The result is increased pressure to manage greater workloads, with increased complexity. Budgets are also squeezed as in-house teams are subjected to greater levels of scrutiny in controlling costs and delivering value.

Using Carpe Diem provides a succinct view of how time is spent and allows measurable value to be allocated to that time. This unprecedented transparency allows for informed strategic decision making, indicating when it is most effective to insource work or use an outsourced resource such as an ALSP or external counsel.

Carpe Diem allows you to gain true insight into your legal operations by:

- > Tracking workload over time periods to help plan optimal allocation of resources
- > Allocating specific types of work to the most efficient resource
- > Identifying, and making visible, those who are dealing with a specific matter
- > Understanding the real value of work done externally, and pricing accordingly in order to negotiate the best fee arrangements at the most effective cost
- > Acting as proof of the legal team's contribution to your business

#### The business case

By providing accurate time data for each matter, Carpe Diem clearly demonstrates the cost effectiveness of in-house legal services, while acting as a valuable management tool. The following is a summary of the business advantages it can deliver to your organisation.

#### Mobile functionality

As a Cloud native product, the powerful capabilities of Carpe Diem are available to users anytime, anywhere and on any device. If your teams work in different locations, or need to capture time while they are on the move, the application is always accessible and consistent.

#### A cost-efficient model

Choosing a Cloud solution means that there are no capex costs to cover as charges are paid on a subscription basis. You pay only for what you need.

When new functionality and updates are released, they are automatically made available to you. That means there is minimal effort required from your IT department.

Our internal support team is available when you need them and are always happy to help.

#### Scalable

Cloud scalability also means Carpe Diem fits with your current business needs. You can easily add users, ensuring the system grows in line with your organisation's requirements.

#### Product >

Carpe Diem  
Time Keeping

#### Sector >

Legal and Professional

# Carpe Diem

## Seamless integration

Carpe Diem's fully exposed API means you can integrate it easily into your matter and spend management systems.

## Smooth ease-of use

Each Carpe Diem function has been specifically created to remove any barriers to easy, convenient time capture. Carpe Diem's intuitive interface is consistent across all devices, reducing training requirements and increasing user acceptance.

- > Intelligent Time allows users to type, hand write or dictate their entire time sheets using Natural Language Processing. Carpe Diem analyses the basic information and generates an accurate time entry, or multiple entries, all associated with the correct project or matter
- > Multiple timers can be available simultaneously, so that users can easily log time when switching between tasks
- > Running timers follow a user when they move devices from work, home or when mobile

Time recording embedded in Word and Outlook means users are auto-prompted to capture time

- > Carpe Diem's Time Finder functionality auto populates a user's activity based on their digital footprint and provides intelligent prompts to fill in gaps
- > Calendar views help to piece whole days and weeks together chronologically, so that you can see a complete visual display of activity. With its unique user interface in the style of an Outlook calendar, it shows all recorded time, making it easier to find, and recover, information

## Forecasting and workload management

To ensure efficient use of time, it's vital to make use of all of the talent you have available to you.

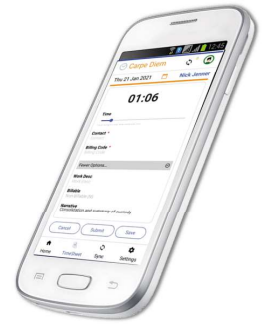
Carpe Diem now allows the forecasting of time, so that you can gain insight into the level of resource and expertise required to fulfil new projects.

- > Provides comprehensive dashboards for reviewing work allocation / resource availability by individual, team or office
- > Gain insight into work patterns, areas of low usage and areas under stress from heavy workloads
- > Develop tactical initiatives to drive work to under-utilised areas
- > Allows dynamic reallocation of work to those with spare capacity

## Why Carpe Diem?

For 20+ years Carpe Diem has defined how professionals around the world capture, record and track time. This experience helps us to evolve the product in line with changing requirements.

- > Unparalleled knowledge of time recording within the legal, accounting and professional services industries
- > To keep your data secure, Carpe Diem complies with the highest international security standards
- > Carpe Diem is backed by an ISO9001 accredited support service



To find out more about Carpe Diem, please speak to  
your Advanced Account Manager or **Contact Us**

## More information

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